

## IDAHO DEPARTMENT OF PARKS AND RECREATION

“To improve the quality of life in Idaho through outdoor recreation and resource stewardship.”

Board Meeting  
November 8-9, 2007  
Red Lion Downtowner  
Boise, Idaho

### AGENDA

#### Thursday November 8, 2007

- 1:01 p.m. Call to Order  
Welcome guests  
Additions or deletions to the printed agenda  
Approval of the Board Meeting minutes:
- August 7- 9, 2007
  - September 18, 2007 Special Teleconference

1:28 p.m. FY '08 1<sup>st</sup> Quarter Financial Statement

- 1:31 p.m. Reports
- Camis Reservation System
  - Development

3:15 p.m. Break

- 3:30 p.m. Reports continued
- Director
  - Attorney General
  - Board Members
  - Region and Program

4:15 p.m. **Executive Session** Under authority of Idaho Code § 67-2345(c) an executive session may be held to discuss personnel, acquisition of private lands, and/or litigation

5:20 p.m. Recess

#### Friday November 9, 2007

- 7:30 a.m. Executive Session Cont.  
8:10 a.m. Call to Order  
8:15 a.m. Public Forum  
8:15 a.m. Executive Session Cont.  
9:07 a.m. Legislative Update  
9:10 a.m. Management and Oversight of Grant Supported Facilities  
9:40 a.m. Priest Lake Breakwater/Jetty Funding Request  
10:06 a.m. Blues Festival Group Use Permit Application for Farragut State Park  
10:10 a.m. Veteran's Group Use Permit Application for Farragut State Park  
10:25 a.m. Region 5 WIF Advisory Committee Member Replacement Selection  
10:35 a.m. Sacajawea Interpretive Center Overview and Discussion  
11:15 a.m. New Business  
11:55 a.m. Adjourn

November 8, 2007

1:08 p.m. Chairman Williams called the Board meeting to order at 1:08 p.m. November 8, 2007 at the Red Lion Downtowner with the following Board members attending:

Jean McDevitt, Vice Chair, Pocatello  
Randal Rice, Moscow  
Ernest J. Lombard, Member, Eagle  
Latham Williams, Chair, Ketchum  
Steve Klatt, Member, Sagle  
Doug Hancey, Member, Rexburg

Also present during all or a portion of the meeting were the following individuals:

Robert Meinen, Director  
Jan Johns, Administrative Assistant to the Director  
Dean Sangrey, Division Administrator - Operations  
Dave Ricks, Division Administrator – Management Services  
Tamara Humiston, Financial Officer  
Jennifer Wernex, Communications Officer  
Steve Frost, Recreation Resource Bureau Chief  
Rick Brown, South Region Manager  
David White, North Region Manager  
Garth Taylor, East Region Manager  
Tammy Kolsky, Reservation Manager  
Jim Thomas, Planning Supervisor  
Steve Strack, Attorney General - Natural Resources Division  
Betsy Johnson, Human Resource Officer  
John Sandy, Special Projects  
Rick Just, Comprehensive Planning Manager  
Dave Dahms, Boating Program Manager  
Troy Elmore, Off Highway Vehicle Program Manager  
Kim Jackson, Public Boating Education Coordinator  
Jack Lavin, Recreation Forestry Planner  
Cathy Crowther, Reservation Office Assistant  
Maria Barratt, Division of Financial Management  
Angie Hurley, Sacajawea Center  
Laurel York Odell, Sacajawea Center

**1:10 p.m. Approval of the Minutes**

**Mr. Hancey moved to approve the Board minutes for the August 7-8, 2007 Board meeting as amended. Mr. Klatt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative with the exception of Chairman Williams who abstained. Motion passed.**

**Mr. Klatt moved to approve the Board minutes for the September 18, 2007 teleconference Board meeting as presented. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative with the exception of Mr. Rice, who abstained. Motion passed.**

**1:13 p.m. FY '08 1<sup>st</sup> Quarter Financial Statement**

Ms. Humiston presented the FY'08 1<sup>st</sup> Quarter financial statement. She presented a brief summary of expenditures followed by a report on revenue.

Discussion followed.

**1:28 p.m. Ms. McDevitt moved to accept the financials as presented. Mr. Klatt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative. Motion passed.**

**1:31 p.m. Reservation Program Update**

Ms. Kolsky updated the Board members on Camis Inc., the reservation service provider used to book camping reservations for IDPR. Through customer surveys, and support desk performance, statistics show a marked improvement in system stability and customer satisfaction over that of 2006 when the

current software was first implemented. Ms. Kolsky showed the Board members the updated Camis website and proceeded to make several different types of reservations so that the Board could see the efficiency of the reservation system.

Ms. Kolsky was commended on her commitment to working with Camis Inc.

**2:44 p.m. Development Report**

Mr. Ricks presented the Development Report. Discussion followed.

**4:10 p.m. Director's Report**

Director Meinen discussed updating the Board Policy Manual and requested *Updating the Board Policy* be put on the January 2008 Board meeting agenda. He also updated the Board on Ritter Island as well as the annexation of Eagle Island State Park.

**4:15 p.m. Attorney General Report**

Mr. Strack discussed the projects that he was working on for IDPR.

**4:19 p.m. Board Reports**

Board members discussed the events that they were involved with in their region.

**4:25 p.m. Regional and Program Reports**

Mr. White gave a brief update on the Hidden Lake float homes. Mr. Frost discussed the motorbike fund account. Discussion followed.

**4:45 p.m. Executive Session**

Ms. McDevitt moved to go into Executive Session in accordance with Idaho Code §67-2345 to discuss personnel, acquisition of private lands, and/or litigation. Mr. Klatt seconded the motion. Chair asked for further discussion. Hearing none, the Chair polled the members. Hancey-aye, Klatt-aye, Lombard-aye, McDevitt-aye, Rice-aye, Chair-aye. Motion passed.

**5:29 p.m.** Mr. Klatt moved that the Executive Session be continued the following morning beginning at 7:30 a.m. and to recess at this time. Mr. Rice seconded the motion. . Chair asked for further discussion. Hearing none, the Chair polled the members. Hancey-aye, Klatt-aye, Lombard-aye, McDevitt-aye, Rice-aye, Chair-aye. Motion passed.

**5:29 p.m.** Recess

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November 9, 2007

**7:35 a.m.** Mr. Klatt moved to go into Executive Session in accordance with Idaho Code §67-2345 to discuss personnel, acquisition of private lands, and/or litigation. Mr. Rice seconded the motion. Chair asked for further discussion. Hearing none, the Chair polled the members. Hancey-aye, Klatt-aye, Lombard-aye, McDevitt-aye, Rice-aye, Chair-aye. Motion passed.

**8:10 a.m.** Ms. McDevitt moved to go out of Executive Session. Mr. Klatt seconded the motion. Chair asked for further discussion. Hearing none, the Chair polled the members. Hancey-aye, Klatt-aye, Lombard-aye, McDevitt-aye, Rice-aye, Chair-aye. Motion passed.

**8:12 a.m.** Chair Williams called the meeting to order.

**8:13 a.m. Public Forum**

There was no participation for a Public Forum.

**8:15 a.m.** Mr. Hancey moved to go into Executive Session in accordance with Idaho Code §67-2345 to discuss personnel, acquisition of private lands, and/or litigation. Mr. Lombard seconded the motion. Chair asked for further discussion. Hearing none, the Chair polled the members. Hancey-aye, Klatt-aye, Lombard-aye, McDevitt-aye, Rice-aye, Chair-aye. Motion passed.

**8:55 a.m.** Ms. McDevitt moved to go out of Executive Session. Mr. Klatt seconded the motion. Chair asked for further discussion. Hearing none, the Chair polled the members. Hancey-aye, Klatt-aye, Lombard-aye, McDevitt-aye, Rice-aye, Chair-aye. Motion passed.

**9:07 a.m. Legislative Update**

Mr. Sangrey gave an update of the current legislation that IDPR staff has been working on. Staff efforts have continued since the August Board meeting to incorporate suggested modifications to the IDPR legislative package as recommended by the Board, and to submit the draft documents to legislative staff. In addition, the Governor's office has requested IDPR's technical assistance with the Governor's proposal to establish an annual registration process for non-motorized boats. The Governor plans to appoint a citizen committee to examine the issue and will ask them to develop recommendations for implementation of a suitable program. It will be a Governor's initiative incorporating advisory committee participation from various public user groups and state agencies.

**9:10 a.m.** Mr. Klatt moved that as discussed in Executive Session that the Board authorize the Director to complete the negotiation and complete the acquisition of the land trade for the completion of the Ashton Tetonia Trail and of the conservation easement at Castle Rock. Mr. Lombard seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for a vote on the motion. All votes were cast in the affirmative. Motion passed.

**9:12 a.m. Management and Oversight of Grant Supported Facilities**

Mr. Ricks said that at this time, IDPR had three (3) fee proposals from organizations which are utilizing grant related funds. He said that the Board may want to make a motion in regards to approving one or all of the proposals. Mr. Ricks requested guidance from the Board and asked that they take into consideration that some of the groups/agencies that have used RV grant funds to build docks and dump stations may want to charge fees in order for those facilities to continue operating.

Discussion followed.

The Board requested that staff prepare the following information for the January 2008 Board meeting:

- comprehensive report that would include all the facilities statewide that may want to charge fees
- the potential ramifications if the Board does approve the request to charge fees
- a proposal for the Board to vote on

Discussion followed

**9:40 a.m. Priest Lake Breakwater/Jetty**

Director Meinen requested that the Board allow Bonner County to use the remaining unused grant dollars in the Leclde Boat Ramp and Eurasian Watermilfoil Control Projects to assist the Priest Lake Breakwater/Jetty Study team in addressing a long-term plan for the area.

Discussion followed.

**9:48 a.m.** Mr. Hancey moved to accept staff's recommendation. Mr. Klatt seconded the motion. Discussion followed. Chair asked for further discussion. Mr. Rice moved to amend the motion to cap the amount at \$20,000. Ms. McDevitt seconded the motion. Discussion followed. The Chair

**then called for a vote on the amendment. All voted in the affirmative. The Chair called for further discussion on the amended motion. Hearing none, the Chair called for vote. All members voted in the affirmative. Motion passed.**

**10:06 a.m. Blues Festival Group Use Application for Farragut State Park**

Mr. White asked the Board to approve the group use application for the 2008 Lake of Blues & BBQ Festival to be held at Farragut State Park July 18-20, 2008.

Discussion followed.

**10:09 a.m. Mr. Hancey moved to accept staff's recommendation as presented. Ms. McDevitt seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for the vote. All votes were in the affirmative with the exception of Mr. Klatt who abstained. Motion passed.**

**10:10 a.m. Veteran's Group Use Permit Application for Farragut State Park**

Director reviewed the request from "Combat Veteran's International" for waiver of "all park fees" during a planned five-day visit in July 2008 at Farragut State Park. Their preliminary plans call for a group of about 120 members plus families, traveling by RV and motorcycle tent camping. IDPR currently provides discounts for resident Idaho veterans who are 100% service related disabled, senior citizen discounts at select park locations during the summer season, and year-around low-income rate reductions for Idaho residents. The concern for the Department is the negative impact to revenue, and resultant decline in quality of amenities and services provided as a result of reduced or eliminated fees. Director Meinen said until we are able to identify alternate sources for replacement of lost revenue resulting from discounted fees for veteran groups, staff recommends that these requests be denied. Staff has been directed to work cooperatively with Idaho veteran's groups to research alternative funding methods for making up for lost revenue caused by the reduced or free services for Idaho's disabled veterans.

Discussion followed.

**10:24 a.m. Mr. Rice moved that the request from the "Combat Veteran's International" for waiver of "all park fees" during a planned five (5) day visit in July of 2008 to Farragut State Park be disapproved. Mr. Lombard seconded the motion. Chair asked for further discussion. Hearing none, the Chair asked for a vote. Lombard-aye, Rice-aye, McDevitt-aye, Hancey-aye, Chair-aye, Klatt-nay. Motion passed.**

**10:25 a.m. Region 5 WIF Advisory Committee Member Replacement Selection**

Mr. Ricks said that at the Idaho Park and Recreation Board meeting held in August in Sandpoint, the Board appointed IDPR grant committee members as recommended by staff. Since that time, the Region 5 Waterways Improvement Fund appointee, Don Parris, has notified us that he will not be able to fulfill his duties in that position. Staff recommends that Craig Bunn be appointed to replace Mr. Parris as the Region 5 WIF Grant Committee member.

**10:35 a.m. Ms. McDevitt moved to appoint Craig Bunn to replace Don Parris as the Region 5 WIF Grant committee member. Mr. Lombard seconded the motion. The Chair asked for further discussion. Hearing none, the Chair called for the vote. All votes were in the affirmative. Motion passed.**

**10:50 a.m. Sacajawea Interpretive Center**

Ms. Hurley and Ms. Odell of the Sacajawea Interpretive Center located in Salmon, Idaho gave a presentation on the establishment of the Sacajawea Center, its volunteer program, a financial update and its future goals.

Discussion followed.

**11:15 a.m. New Business**

Chair Williams asked that **New Business** be added to future Board agendas. The Board members asked that several items be presented at the January Board meeting including a draft of an Orientation Book for new Board members. There was discussion about Board's expenditures and operating budget, and a request to have more mixers with user groups. Directional signs were discussed and Chair Williams asked to have signage be a Decision Unit for the 2010 budget. Discussion regarding working on the budget throughout the year with different Board members was also discussed.

**11:50 a.m.** Meeting adjourned.

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Latham Williams, Chair  
Idaho Park and Recreation Board

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Robert L. Meinen, Director  
and Ex-Officio Member of the Board